FINAL

Golf Joint Advisory Committee Meeting Notes
Wednesday, May 13th, 4:30 pm via Zoom (online group meeting)

Attendees:Dean Collins, Mark Deihl, Jason Loyd, Jerre Barron Jr., Darryl Muldoon, Susan Nuttall, Phil Spencer, Gary Mertz, David Whelchel, Tom Judson, Keith Ihms, Alex Sanford, Tammie Loyd, Ruth Hatcher, Mary Sinkus

Absent: Mary Riorden

Votes & Important Topics:

- **Votes:** Mike Houston, Sheila Heward and Jeff Hendren were approved for recommendation to the POA Board to become new members of the Golf Committee. Jason Loyd was approved for recommendation for another term.
- The next meeting will be June 10th at 4:30 pm. Location TBD.

Meeting Notes

The meeting was conducted on line and was broadcast on Facebook.
Jason Loyd called the meeting to order at 4:30 pm.

Course Reports (see Meeting Packet)

Special Presentation: FOD&B projects

Susan provided a recap of the projects the Friends of Dogwood & Brittany have worked on this year. She outlined the projects to improve the first impressions including replacing the railroad ties with stone on the parking lot planting bed, refresh of the hitting nets and update of planting bed by #1 Brittany. The team also worked with the neighborhood group on an extensive azalea display behind the #2 green. Lastly, 3 new Dogwood trees will be planted under the canopy of the existing trees near the clubhouse.

Keith thanked the FODB volunteers on behalf of the staff.

Staff Reports:

- **Maintenance – Keith**
    - Minimal Maintenance Guidelines from USGA and GSCAA
        - We are following the industry and state guidelines to manage the work with consideration to the safety of our staff and golfers due to COVID 19. Each superintendent is responsible to set the maintenance schedule for their respective courses depending on staff availability. There may be variances between the courses.
            - Staff to maintain social distancing
            - Prioritize the greens and tee boxes
            - Mow less frequently and with a slightly higher cut
            - Minimal detail work such as weed wacking
            - Bunker Maintenance is low priority, golfers can take a drop in the bunker
        - Several courses have staff openings and seasonal workers have started in May.
        - We continue to be flexible with staff members who may not be feeling well or are in high risk groups.
    - Fairways - the good and the bad
        - Due to the cooler weather in May, the grass has not been growing as much so reduced mowing is not too noticeable.
        - Additional cart traffic is putting more wear on the grass.

- Greens
  - The greens at the Country Club received an aggressive aeration treatment in preparation for the APT tournament in June. These have been a little slower to heal than anticipated. We anticipate significant improvement in the next few weeks.
  - Scotsdale greens will be aerated May 28 & 29.
- Projects
  - Berksdale Bridge Removal - work has started, expect completion by mid-June
  - Scotsdale stabilization - This project has been impacted by interruptions due to the COVID 19 restrictions. Work is expected to start early August.
  - Pumphouse on Dogwood - will be complete early June.
  - Stumps at Country Club - removal and grinding of stumps continues. This should be complete within a month.
  - Stumps at Highlands - MAC has been helping with this removal. MAC has larger equipment than typically used on the golf courses.

- **Golf Operations - Darryl Muldoon**
  - Rounds & Revenue - refer to the meeting packet
    - Member rounds are up for the year. Guest rounds are about the same as last year.
    - With 13 minute tee times, we are full on nice days. We sometimes have constraints with the number of carts available. In the afternoon, there may be a brief wait and carts are returned.
  - COVID 19 Update
    - The processes are reviewed weekly.
    - We anticipate the current process to be in place until at least the end of June. The Golf Office will notify group leaders once new guidance is released.
  - APT/WAPT
    - Our date in mid June is confirmed.
    - The WAPT will play at Scotsdale on Wednesday and Thursday and Country Club Friday and Saturday. 42 have signed up. There is a 78 player maximum and the organizers expect there will be a full field
    - The APT (Men) will play at the Country Club. 155 players, a full field is expected. Typically, most of the men sign up the week before the tournament.
    - Volunteers, housing, events, etc. will be finalized in early June based on health guidance at that time.
    - More volunteers for housing are needed.
  - Vendor Club Fitting Days - by appointment only
    - June 6, Calloway
    - June 11, Titleist
    - June 20, Taylormade
    - The driving range will be open
  - Tournaments -Alex:
    - 2 Man Summer Series has started. Matches are at Dogwood this month.
    - 3 Person Scramble - May 30-31. Using the COVID procedures. Tee times rather than a shotgun.
    - Canceled first Golf Camp the second week of June
    - PGA Jr. League has been postponed until at least June 1. There are spots still available. Contact Gavin Smith at Kingswood for details.
    - July 4th - Friends of Highlands: we hope to have a shotgun
    - Tournaments are being rescheduled, as needed, to later in the year.

- **General Management - Tom Judson**
  - Restaurants are open with social distancing and other safety measures
  - About ½ of the business is curbside delivery
  - Riorden and Branchwood gyms have reopened
  - Pool will be opening in late May with some restrictions
  - By the end of April, we sold 852 additional activity cards. We anticipate that 900-1000 will be sold by the end of the year.
- **Board Liaisons**
  - Ruth thanked the committee and the staff for their work and advice to the Board.
- **Comments from the Public** - none
- **Old Business** - none
- **New Business** - none
  - Update on Housing for APT/WAPT: Gary reported that 42 beds have been volunteered at 25 homes. We could use at least another 10. Contact Gary Mertz for anyone interested.
  - **New Golf Committee Members:** per the POA Governing Documents, the Committee review and recommends people to be on the committee. The Board will then vote considering the recommendations.
    - 6 people applied. 2 dropped out. Mark Diehl had Mary Riorden's proxy.

Name	Term	Motion	Second	Results
Mike Houston	3 year	Phil Spencer	Gary Mertz	Approved 7-0
Shiela Heward	3 year	Mark Dhiel	Dean Collins	Approved 7-0
Jeff Hendren	3 year	Mark Dhiel	Susan Nuttall	Approved 7-0
Jason Loyd	Renew - 3 year	Dean Collins	Mark Diehl	Approved 7-0

    - Recommendations will be presented to the POA Board for approval. We are looking for 1 more member.
  - Member Question: Scoops in Sand Buckets
    - A member asked if the POA could provide disposable cups so golfers could put sand in the divots. Staff looked into the request and based upon industry and government guidelines, the POA cannot provide cups.
    - Customers can bring their own cups/scoops as long as they take them home with them.
  - Monthly Challenge - Carts on Path Violations
    - There have been a number of reports of golfers violating the Carts on Path policy
      - We communicate this with Orange signs in the carts, Signs at the clubhouse and on course.
      - Typically a call is made to the clubhouse by a player or neighbor.
      - With limited staffing, we are not able to send someone out to the course.
    - Challenge: How can we manage these violations with the current staff limitations?
- **Announcements**
  - Golf JAC Regular Meeting – June 10 at 4:30pm Location TBD

The meeting was adjourned at 5:37 pm – Jason Loyd

BELLA VISTA
PROPERTY OWNERS ASSOCIATION

From: Darryl Muldoon PGA, Director of Golf Operations

To: Golf Committee

Date: May 13, 2020

Subject: Golf Rounds and Financial Report

The Rounds Report for April YTD is:

- Total rounds ended at 31,806.
    - Up by 468 over last year.
- The breakdown is as follows:
    - Members rounds 25,935. Up by 468 over last year.
    - Non-Member rounds 5,871. Up by 60 over last year.

**We have noticed fewer guests playing (traveling restriction) and more of our Members playing due to Covid-19 during the month of April. **

The Revenue Report for April YTD is:

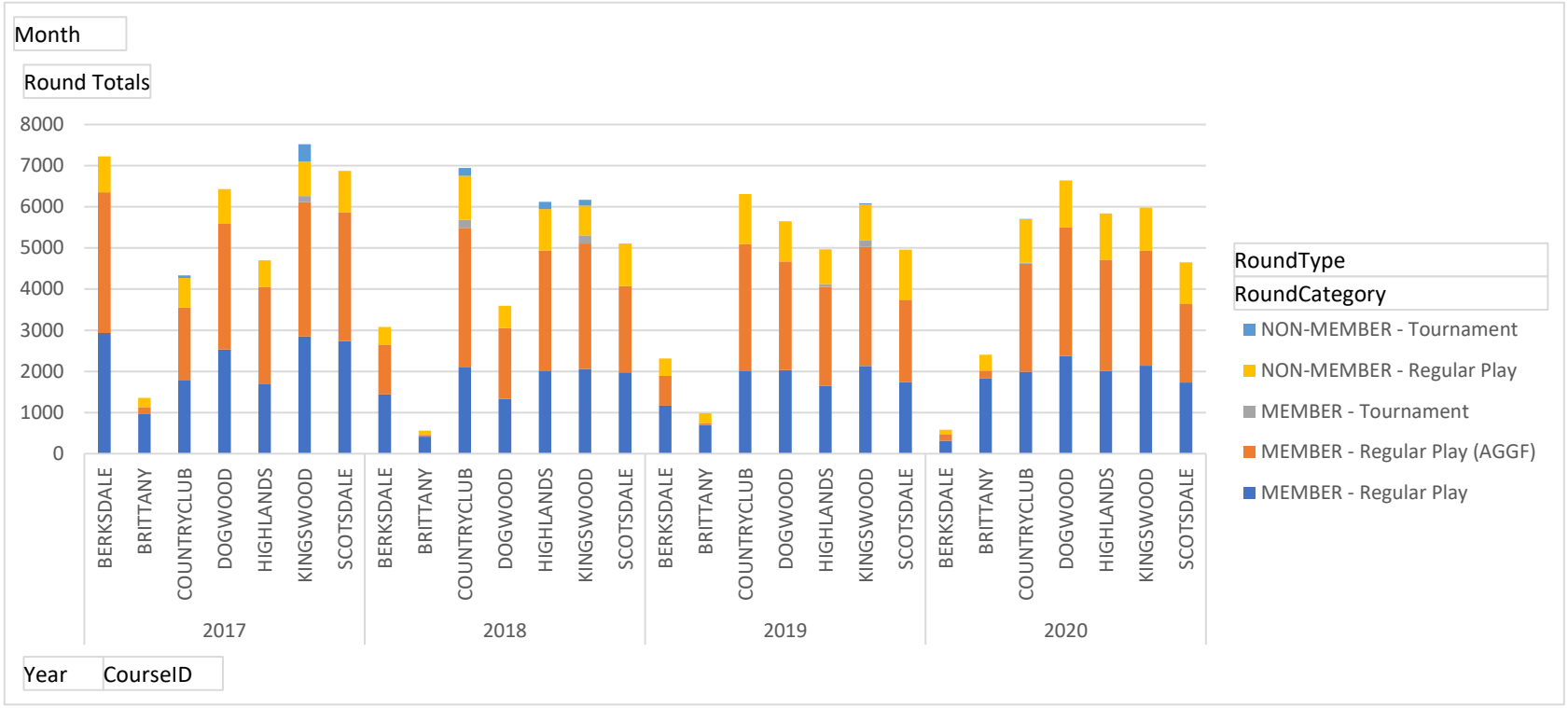
- Members Green Fees ended at $766,472.
- Golf Cart Revenue ended at $477,588.
- Guest Green Fees ended at $122,961.
- Merchandise Revenue ended at $76,978.

YTD April 2020

Month	(Multiple Items)

Round Totals	Year							
	MEMBER			Total	NON-MEMBER		Total	Grand Total
Round Type	Regular Play	Regular Play (AGGF)	Tournament		Regular Play	Tournament		
2017	**15495**	**17170**	**146**	**32811**	**5143**	**488**	**5631**	**38442**
BERKSDALE	2933	3422		6355	870		870	7225
BRITTANY	962	169		1131	225		225	1356
COUNTRYCLUB	1796	1755		3551	719	64	783	4334
DOGWOOD	2530	3055		5585	848		848	6433
HIGHLANDS	1686	2369		4055	646		646	4701
KINGSWOOD	2849	3268	146	6263	833	424	1257	7520
SCOTSDALE	2739	3132		5871	1002		1002	6873
2018	**11335**	**14436**	**394**	**26165**	**4904**	**507**	**5411**	**31576**
BERKSDALE	1444	1205		2649	429		429	3078
BRITTANY	413	44		457	102		102	559
COUNTRYCLUB	2111	3377	200	5688	1065	190	1255	6943
DOGWOOD	1332	1723		3055	538		538	3593
HIGHLANDS	2003	2938		4941	1002	178	1180	6121
KINGSWOOD	2059	3050	194	5303	730	139	869	6172
SCOTSDALE	1973	2099		4072	1038		1038	5110
2019	**11425**	**13810**	**232**	**25467**	**5783**	**28**	**5811**	**31278**
BERKSDALE	1164	729		1893	424		424	2317
BRITTANY	696	51		747	239		239	986
COUNTRYCLUB	2022	3074		5096	1217		1217	6313
DOGWOOD	2032	2643		4675	976		976	5651
HIGHLANDS	1646	2407	68	4121	847		847	4968
KINGSWOOD	2131	2895	164	5190	868	28	896	6086
SCOTSDALE	1734	2011		3745	1212		1212	4957
2020	12406	13500	29	25935	5866	5	5871	31806
BERKSDALE	317	158		475	111		111	586
BRITTANY	1836	186		2022	382		382	2404
COUNTRYCLUB	1989	2626	29	4644	1056	5	1061	5705
DOGWOOD	2379	3120		5499	1140		1140	6639
HIGHLANDS	2015	2701		4716	1124		1124	5840
KINGSWOOD	2139	2790		4929	1052		1052	5981
SCOTSDALE	1731	1919		3650	1001		1001	4651

April 2020 Course Closure Info				April Totals	YTD Total	
Dogwood:	Weather				YTD Total	25
Brittany:	Weather				YTD Total	35
Highlands:	Weather	2	Aerification	2	YTD Total	23
BVCC:	Weather	2	Aerification	2	YTD Total	10
Kingswood:	Weather				YTD Total	25
Scotsdale:	Weather				YTD Total	50
Berksdale:	Weather	Open April 1st			YTD Total	91


Month
Round Totals
8000
7000
6000
5000
4000
3000
2000
1000
0
BERKSDALE
BRITTANY
COUNTRYCLUB
DOGWOOD
HIGHLANDS
KINGSWOOD
SCOTSDALE
2017
2018
2019
2020
RoundType
RoundCategory
NON-MEMBER - Tournament
NON-MEMBER - Regular Play
MEMBER - Tournament
MEMBER - Regular Play (AGGF)
MEMBER - Regular Play
Year
CourseID

GOLF FEES AND CART REVENUE ANALYSIS

For the Four Months Ending April 30, 2020

Description	2018	2019	2020
Member Greens Fees *	$197,552	$194,438	$165,188
Annual Greens Fee	$737,041	$692,522	$601,284
Total Members Green Fees	$934,593	$886,959	$766,472
Cart Rentals	$135,928	$142,563	$106,680
Private Cart Registrations	$125,747	$111,607	$80,596
Annual Seat Leases	$378,937	$354,251	$290,312
Total Cart Fees	$640,613	$608,421	$477,588
Guest Greens Fees **	$109,307	$111,983	$122,961
Merchandise Revenue	$107,032	$119,548	$76,978

Course Inspection Report – ***TANYARD DRIVING RANGE***

Visit Date: May 12, 2020
Facility Supervisor/Pro: **Hillery Sence**
Reviewer: **Gary Mertz**

General Appearance of Club House (Snack Bar, Bulletin Boards, Displays, etc):

Clean and well organized – Patrons are still not allowed in the shop at this time.

General Appearance of Practice Range:

Well maintained; On mats full time.

Noted Safety Hazards (trees, holes, etc):

None to report; Every other mat is being used to accommodate save distancing. Practice balls are on the bench outside and verification is being handled through the window.

Operational Opportunities (per Head Pro or Staff):

Nothing to report

Maintenance Opportunities (per Superintendent):

None to report

Comments and Notes:

The range has been fairly busy with the free balls and free time.

Follow-up Items:

COURSE INSPECTION FOR Scottsdale, May 2020

Date of Visit: 05/12/2020 Name of Reviewer: Mark Deihl

Head Golf Pro: Alex Sanford Course Super: Kyle Soller

General Appearance of Club House (include Snack Bar and Bulletin Boards): Inside club house and snack back is closed due to Covid procedures. Patio window is open for golf transactions.

Pro shop Open, but majority of people use the patio window for equipment, clothing, and golf sales. Equipment and clothing sales are running slightly below average.

Bar Area- Closed due to Covid procedures.

General Appearance of Course: The course is looking good. Fairways have been aerated and in need of warm and sunny days for growth. Kyle has also aerated the driving range to promote growth.

Noted Safety Hazards (overhanging and dead limbs, holes, etc.): Working on bridge between hole 2 & 3. Detour is still the path.

Golf Cart (cleanliness, sand in container, sharp pencil): Carts are being cleaned when returned, and staff is adhering to the Covid guidelines.

Operational Opportunities (per head pro or pro shop staff) Alex said people are respecting the Covid guidelines. Very few people enter the Pro shop for purchases. New staff have been hired and are being trained.

Maintenance Opportunities (per course superintendent) limit up to 3: Kyle has aerated fairways to promote growth. Due to the Covid guidelines, one person per one golf cart. There is twice the number of golf carts which mean twice the traffic. Entrances and exits off the fairways are taking the abuse, and are being moved.

Comments and Notes: **June 24th is the women's Pro tournament. Hopefully foot traffic over bridge between 2 & 3 will be permitted. Need sun to get the fairways and greens growing.**

COURSE INSPECTION FOR DOGWOOD, May, 2020

Date of Visit: 05/12/2020 Name of Reviewer:Susan Nuttall

Head Golf Pro: Paul Gomez Course Super: Scott Hanson

General Appearance of Club House (include Snack Bar and Bulletin Boards): exceptionally clean and set up properly for social distanceing

General Appearance of Course: Great!

Noted Safety Hazards (overhanging and dead limbs, holes, etc.):

- There are a few sections of the cart path that are showing the impact of all of the rain. Especially noted is near the bottom of the hill on #6 and the tee box of #17. In the next few years this will need to be addressed.

Golf Cart (cleanliness, sand in container, sharp pencil):excellent.

- There have been some days where people have to wait for carts, but to date only two tee times were actually late getting going.
- The team was able get back on track as carts came back in.
- Days that are going to be busy tee times on either/both courses may be restricted to be sure carts are available.

Operational Opportunities (per head pro or pro shop staff) limit to up to 3:

- 5 cart personnel elected to take off during the pandemic. Seasonal and part time staffing was adjusted to plug the holes. The young people hired during this time are extremely flexible and dependable.
- Four of the 5 employees will be back on duty by the end of May. One (cancer survivor) is still pending.
- The final pro shop staff position will be filled when plans to move to Phase 2 are in place.

Maintenance Opportunities (per course superintendent) limit up to 3:

- Water damage on #14 continues to grow. This is caused by water draining across the fairway when drainage to the right of the cart path overflows during a heavy, and even brief, rain.

Comments and Notes:

- Operations:
    - Most golfers willingly comply with Covid-19 restrictions, but it is a daily and continuous conversation. Tensions run high as some push the boundaries and display their displeasure. We work hard at creating an environment where golfers can still find a “happy place” while enforcing the current restrictions.
    - We are not returning to serving any prepared food in the near future.
    - We are excited about the beautification projects the FOB&D have and will continue to make.
    - Sales and rounds are strong in all areas with the exception of F&B.
        - Brittany is up 1,618 rounds over 2019 YTD

        - YTD, we are up 1654 carts (21%) over 2019 and 2215 more rounds (26%) than 2019. Metfield is currently the busiest complex in the village.
- Maintenance Activities
    - 2 additional seasonal staff positions left to hire
    - Worked with FOD to completed bed left of #1 Brittany tee
    - Spot spraying weeds throughout both courses; targeting clover
    - Sprayed fertilizer to tees and collars
    - Will be spraying urea nitrogen and iron to fairways next week