BELLA VISTA

51 Huntley Lane
3 Euston Rd (Metfield Clubhouse)
Phone (479) 855-8000 Option 1
Fax (479) 855-0673
waterbilling@bvvpoa.com

Sub/Blk/Lot

Member #

Property Owner Name

Date

Initials

# WATER BILLING ASSIGNMENT FORM

***NOTE: A processing fee of $20 will be billed to the account when a new renter is added.***

**Property Street Address of Water Bill Being Assigned**

Assign Billing to **RENTER**

Renter Name:

Mailing Address: Street or PO Box | City | State | Zip + 4

Phone | Email

Assign Billing to PROPERTY MANAGER

Property Manager Name:

Mailing Address: Street or PO Box | City | State | Zip + 4

Phone | Email

Assign Billing back to **PROPERTY OWNER**

Owner Name:

Mailing Address: Street or PO Box | City | State | Zip + 4

Phone | Email

**THIS REQUEST WILL NOT BE EFFECTIVE UNTIL ALL PREVIOUS CHARGES ARE PAID INCLUDING A $100.00 DEPOSIT IF NOT PREVIOUSLY PAID.**

I acknowledge that this service is a courtesy to us and that the owner or manager who signs this form will continue to have full responsibility for the payment of water if payment is not received promptly from the above assigned party. I also agree that I will advise you in advance as to when this service is to terminate or change.

I (owner or manager) understand that the BVPOA reserves the right to terminate this billing assignment at any time and if terminated, the BVPOA will notify us immediately of the change.

**Signature of Owner or Manager**

Revised: Jan. 11, 2018

Email Form

Reset Form