

Date _____ Initials _____ Property Owner's Name _____

WATER BILLING ASSIGNMENT FORM 

Note! A processing fee of \$20.00 will be billed to the account when a new renter is added.

Property Street Address of Water Bill Being Assigned

Assign Billing to RENTER

Renter Name: _____

Mailing Address: _____

Street or PO Box _____ City _____ State _____ Zip + 4 _____

Phone _____ Email _____

Assign Billing to PROPERTY MANAGER

Property Manager Name: _____

Mailing Address: _____

Street or PO Box _____ City _____ State _____ Zip + 4 _____

Phone _____ Email _____

Assign Billing back to PROPERTY OWNER

Owner Name: _____

Mailing Address: _____

Street or PO Box _____ City _____ State _____ Zip + 4 _____

Phone _____ Email _____

THIS REQUEST WILL NOT BE EFFECTIVE UNTIL ALL PREVIOUS CHARGES ARE PAID
INCLUDING A \$100.00 DEPOSIT IF NOT PREVIOUSLY PAID.

I acknowledge that this service is a courtesy to us and that the owner or manager who signs this form will continue to have full responsibility for the payment of water and trash is payment is not received promptly from the above assigned part. I also agree that I will advise you in advance as to when this service is to terminate or change.

I (owner or manager) understand that the BVVPOA reserves the right to terminate this billing assignment at any time and if terminated, the BVVPOA will notify us immediately of the change.

Signature of Owner or Manager

Signature of Owner or manager